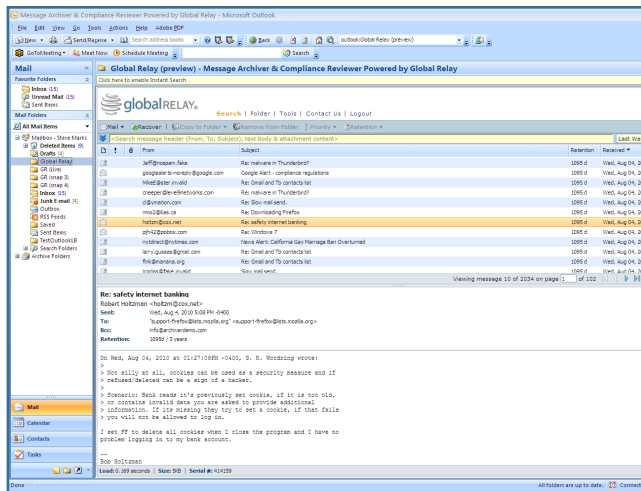


# global relay search for Outlook

## MESSAGE ARCHIVE SEARCH



## Access Global Relay Archive within Outlook

**Retrieve any type of message from within Outlook.** Global Relay Search for Outlook is a convenient plug-in that allows users to quickly and easily search their historical messages directly within Outlook. It is an integrated part of Global Relay Archive, which provides a unified searchable archive of email, attachments, instant messages, Thomson Reuters, Bloomberg, BlackBerry, Social Networks (LinkedIn, Facebook, Twitter) and more.

**Integrate archive searches into your daily email workflow.** Global Relay Search for Outlook lets users search a complete, tamper-proof archive of every type of message sent to or from their accounts. A single window in Outlook lets users enter search criteria, view results, open messages, copy messages to folders, and create folders on the fly — all in one familiar place.

## Convenience & Productivity

**Never lose messages again.** Users can also restore any type of message from Global Relay Archive to their Outlook inbox instantly — even if the original message has been deleted. Non-email message types can also be restored to the inbox as unified conversation transcripts, preserving the context and allowing for easy reading, forwarding and printing. With Global

Relay Search for Outlook, users have the capability to find lost messages themselves, saving IT support time and resources.

**Reduce dependence on email folders.** With Global Relay Archive service, no message is ever deleted from the archive. Since searching is fast and intuitive, users do not need to spend time categorizing individual messages into folders — a quick search is all that is needed to retrieve any historical message. Global Relay's proprietary multi-node indexing technology ensures that any search can be completed in seconds.

## Designed for Compliance

**Ensure regulatory compliance.** Global Relay Search for Outlook is an integrated component of Global Relay Archive. The system works to capture, serialize, index and preserve your firm's messages to meet the compliance requirements of firms in highly regulated industries.

## About Global Relay

Founded in 1999, Global Relay is the expert in Compliance Messaging Solutions, including Compliance Archiving, eDiscovery, Mobile Messaging and Collaboration. Global Relay's 14,000 customers include small to large broker-dealers, hedge funds, investment advisors and public companies, as well as 22 of the world's top 25 banks.

## Benefits

- Secure and speedy mobile access to the archive
- Unified Archive for Email, IM, BlackBerry, Bloomberg, Reuters
- Designed for Compliance, eDiscovery, Audits, Continuity
- Message archive searches become part of users' everyday email workflow
- Reduce dependence on email folders and PST files

## Features

- Rapid message search and retrieval
- Seamless integration with existing Global Relay services
- Simple and intuitive native GUI design
- Search by Date, Folder, From/To/Cc/Bcc, Subject, Attachments, Keywords
- Reply, Reply All, Forward and Recover messages directly from the archive

For further information about Global Relay Search for Outlook:

**1.866.484.6630**  
**www.globalrelay.com**

